

DRAFT
Suffolk Regional Local Human Rights Committee Meeting Minutes
5268 Godwin Blvd.
Suffolk, VA

May 13, 2014

Committee Members Present:

- Steven Alexander, Chair
- Yvonne Green, Co-Chair
- Nora Butler

Others Present: Reginald Daye, Regional Advocate

SRLHRC Affiliates Present: *Baker's Home, Inc.* (Claudette Jones), *Better Care Family Homes, Inc.* (Dr. Pedro Becerra, Amy Smith), *Braleley and Thompson, Inc.* (Dana Peprah), *Citadel Family Services, LLC* (Tanya Hurdle), *Quality Care Community Services, Inc.* (April Campbell), *Rehobeth Residence* (Cheral Dixon), *Sentara Obici Hospital* (Dana Miller), *Sisters Developing Growth and Change, LLC* (Zenda Whitley-Jones, CEO), *Visions Community Services, LLC* (Eulamae Myers, Iris Blocker), *Western Tidewater Community Services Board* (Cheryl Collier), *Zuni Campus – Presbyterian Homes* (Juliette Batten, Byron Nagle, Colleen Flick), *Pawsitive Counseling Services* (Kathy Boyette-Watson), *Abilities Beyond Disabilities* (Sabrina Edwards).

I. CALL TO ORDER:

- ✓ The meeting was called to order by Mr. Alexander at 8:39 AM.

II. ACKNOWLEDGEMENTS AND INTRODUCTIONS:

Mr. Alexander asked all in attendance to introduce themselves and to indicate their role or respective organization.

III. REVIEW AND APPROVAL OF MINUTES:

Mr. Daye requested a change to the agenda to add the 2 pending interviews for the committee member vacancies.

Mr. Alexander asked for the approval of the agenda with the changes. Motion was made and seconded to approve the agenda for May 13, 2014 with the requested changes.

- ✓ Mr. Alexander asked for approval of the Feb. 11, 2014 minutes with modifications.

Modifications included: changing Positive Counseling services to Pawsitive Counseling Services.

Changing Mrs. Boyette-Woods to Mrs. Boyette-Watson. Adding Mr. Byron Nagle to the list of attendees

For the Feb. 11, 2014 meeting. Changing Ms. Barso to Ms. Dixon as the reporter for Rehobeth Residence.

Changing Ms. Berg to Ms. Peprah as the reported for Braleley and Thompson. Removing meeting adjourned time.

Motion made and seconded to approve Feb. 11, 2014 minutes with the corrected changes.

IV. PUBLIC COMMENTS:

- ✓ Mr. Alexander asked if anyone from the public was present and wishes to make any comments. Jan White from Chesapeake, Va. was present to observe. Ms. White stated that she is in the process of opening a group home.

V. NEW AFFILLIATE:

No New Affiliates

VI. REGIONAL ADVOCATE'S REPORT:

Mr. Daye reminded all members that reports must be submitted 2 weeks prior to meeting, to please

note on the form is you are unable access Delta or CHRIS system for proper forms and to access the help desk if needed. If you are unable to access the system, it is important that you stay in contact with Richmond, especially if you are licensed so that you will not be cited for non-compliance. If you are Unable to access the system, you may continue to fax your reports within the same allotted time frame, But please maintain communications with Richmond.

When faxing your reports, make sure to note: DO NOT HAVE ACCESS TO DELTA OR CHRIS Reporting is a requirement for licensing and I will report to licensing with recommendations to have you cited. This committee does not have to accept the reports. Notices will be sent to your Program Director/Owner of the requirements. If there is a problem, then you need to speak with Richmond. This is not the first time I have reminded everyone of these requirements.

Mr. Daye also reminded members that the Approved meeting minutes must be posted within 3 working Days after the meeting and that the draft of meeting minutes are required within 10 days. This is a state Law under the freedom of information Act.

VII. PROGRAM 1st Quarter UPDATES and HUMAN RIGHTS REPORTS:

Zuni Campus – Presbyterian Homes & Family Services: Mr. Nagle submitted the quarterly report. There was 1 abuse allegations. Affiliate served 40 consumers. A closed session was requested.

Western Tidewater Community Services Board: Ms. Collier submitted the quarterly report. WTCSB serviced 2,252 this quarter. There was 1 allegation of abuse and neglect and 1 impending complaint. A closed session was requested.

Visions Community Services, LLC: Ms. Myers reported that Visions served 19 individuals in the Day Support and 18 Sponsored Residential Services this quarter. There were no complaints or human rights violations and no incidents of abuse and neglect this reporting period. Letters have been submitted in reference to a location change as of April 29, 2014 to 370 Cleveland Place in Virginia Beach, Va. Services will remain the same. A closed session was requested.

Sisters Developing Growth and Change: Ms. Jones reported that there were no allegations of abuse and neglect. Program served 1 consumer this quarter.

Sentara Obici Hospital: Ms. Miller reported there were no complaints made regarding Human Rights violations during this quarter. 89 consumers were serviced this quarter. There were 2 episodes of seclusion and 2 restraints used this quarter.

Rehobeth Residence: Ms. Dixon reported that there were 0 allegations of abuse or neglect and that Day Joy Inc. was licensed as of March 20, 2014.

Abilities Beyond Disabilities: NOT PRESENT

Quality Care Community Services, Inc.: Ms. Campbell reported there were no complaints of human rights violations or allegations of abuse/neglect this past quarter. They are currently serving 5 individuals in their In-Home program.

Citadel Family Services, LLC: (Report Given after Closed Session) Ms. Hurdle reported there were no allegations of abuse or neglect. They served 12 consumers.

Braleley and Thompson: Ms. Berg reported they had no incidents of consumer rights violations this reporting period. They served 1 consumer.

Better Care Family Homes, Inc.: Dr. Becerra reported that they have received 2 new clients from Western Tidewater Training Center, there were 4 allegations of abuse or neglect which were all reported to the committee with no recommendations and were resolved within the formal process. A modification was made to Policies/Procedures and a modification for admissions from the training center. A closed session was requested.

Baker's Home, Inc.: Ms. Jones submitted their quarterly report. There were no allegations of abuse and neglect. Consumers serviced: MHS – 101; PSR- 83; PHP – 0; Day Treatment - 0

Pawsitive Counseling Services: Ms. Boyette-Watson reported that they are currently still seeking licensure for outpatient services. Mr. Daye stated that he has reviewed the Behavior Management Policy. Mr. Alexander made a motion to approve the Behavior Management Policy. The motion was seconded and approved.

VIII. OLD BUSINESS: Revised changes to Rehobeth's Day Support Policies and Procedures in reference to seclusion, restraints and time out have been submitted to the committee and Mr. Daye. Mr. Daye had questions about the Therapy Room/Peaceful Room and asked for clarification/revision of the Behavioral Management Policy. Mr. Daye **motioned recommended** that the committee not approve the **changes policy** until modifications are made and re-submitted. **A motion made by Ms. Green not to approve the policy. Ms. Butler properly seconded and the motion was approved.** Mr. Alexander informed all affiliates that this would be his last meeting with Suffolk Regional LHRC.

IX. NEW BUSINESS: The next meeting is scheduled for August 12, 2014 at WTCSB at 8:30am.

X. EXECUTIVE SESSION:

At 9:45AM, the SLHRC made a motion and the Committee voted to go into Executive Session (Closed Session) per VA Code 2.2-3711A to discuss client information exempt from public disclosure for the purpose of reviewing abuse, serious injuries and behavioral plans for the following programs:

- o Zuni – Presbyterian Homes
- o Western Tidewater Community Services Board
- o Vision Community Services
- o Better Care Family Homes, Inc.

And to conduct interviews for Committee Member vacancies.

The SLHRC voted to come out of closed session at 11:03 AM. Upon reconvening in Open Session, each member of SLHRC certified that, to the best of each Committee Member's knowledge, only public business matters, lawfully exempted from statutory open meeting requirements and only public matters identified in the motion to convene the Executive Session were discussed in accordance to Virginia Code 2-2-3711A., concerning the above referenced programs **and interviews.**

RECOMMENDATIONS:

- ✓ **Zuni – Presbyterian Homes: No recommendations.**
- ✓ **Western Tidewater CSB: No recommendations**
- ✓ **Visions Community Services, LLC recommendations:**
 1. **Did not approve Behavioral Management Plan (Make modifications and re-submit)**
 2. **Hire New Behavioral Specialist**
 3. **Set Up a Call Meeting**
- ✓ **Better Care Family Homes: No recommendations**

There were 2 nominees for Committee Member Vacancies : Ms. Susan LaRose and Mrs. Doris Peterkin Mrs. Butler made a motion to recommend approval of each of these women to the state HR Committee for appointment to the Suffolk Regional LHRC Committee. The motion was seconded and approved.

Meeting adjourned at 11:13 am.

Respectfully Submitted by,

Amy Smith
Better Care Family Homes, Inc.